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# DICAS WALK THROUGH: APPLYING TO SUPERVISED PRACTICE PROGRAMS

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**ASST. PROGRAM DIRECTOR, DIETETICS**

The logo for DICAS features the letters 'D', 'I', 'C', 'A', and 'S' in a large, bold, blue, sans-serif font. Each letter is spaced out evenly across a white rectangular background.

**Dietetics Inclusive Centralized Application Service**

## 2 PATHWAYS TO THE RDN

# Becoming a RDN

### Pathway 1: Clinical Nutrition

OR

### Pathway 2: Other Science Major

UNDERGRADUATE DPD

BACHELOR'S DEGREE & PREREQUISITES

and

DIETETIC INTERNSHIP  
+ MASTER'S

or  
COORDINATED  
GRADUATE

or  
FUTURE  
GRADUATE

and

COORDINATED  
GRADUATE

or

FUTURE  
GRADUATE

MASTER'S

and

DIETETIC  
INTERNSHIP

REGISTERED DIETITIAN EXAM

REGISTERED DIETITIAN NUTRITIONIST (RDN)

# APPLICATION PROCESS

- DI Application – DICAS

- Application video: <https://vimeo.com/752082325/0893b172b9>

# APPLICATION PROCESS - DICAS

- Deadlines vary!
- Fees:
  - \$50 for first program
  - \$25 each additional program
- DI program supplemental application packets
  - Fees, etc.

# DICAS

Dietetics Inclusive Centralized Application Service

⚠ This is a testing environment for the application - no submission from this environment will be considered valid

## Welcome to DICAS

### Welcome!

Welcome to DICAS, the centralized application service for dietetics. DICAS is a service of the Academy of Nutrition and Dietetics.

DICAS offers a convenient, web-based application service that allows applicants to apply to participating dietetics supervised practice programs and/or graduate dietetics programs by completing a single online application.

If you need accommodations or assistance regarding the accessibility of DICAS, please contact customer support at 617-612-2855.

Sign in with your username and password below. First time here? Select Create an Account to get started.



**Sign In**

**Create an Account**

[Forgot your username or password?](#)



# APPLICATION ELEMENTS

- GPA & Transcripts
- Resume
- Personal Statements
- Experience
  - paid
  - volunteer
  - class work
- References
- Intent to Complete / Verification Statement

## Dietetic Internship Application Materials

[UC Davis Nutrition Department](#) > [Academics](#) > [DPD Handbook](#) > [Dietetic Internship Application Materials](#)

The below materials are available to download in Microsoft Office (Access, Excel, Word) and Adobe PDF formats. Microsoft Office documents can be downloaded and edited in the appropriate Office application. Adobe PDF documents can be downloaded, edited in the free Acrobat Reader and saved (they can't be edited in your browser window). If you want to download the PDF file to edit, right click on the link (or for Mac press and hold cntrl and click on the link) and go to Save Link As and save the file to your desktop to edit. The free [Adobe Reader](#) is available for download.

### Departmental Forms

- > Form A: Faculty/Staff Recommendation Letter Request - for Dietetic Internships - **updated 6/30/2021** ([PDF](#), [Word](#))
- > Form A: Instructions - **updated 6/30/2021** ([Word](#))
- > Form B: Faculty/Staff Recommendation Letter Request - for Graduate School only - **updated 6/30/2021** ([PDF](#), [Word](#))
- > Form B: Instructions - **updated 6/30/2021** ([Word](#))
- > Confidentiality Waivers ([PDF](#))
- > Checklist for UCD Didactic Program in Dietetics - **updated 05/21/2019** ([Excel](#), [PDF](#))
- > DPD Course List - Required Supplemental Form - **updated 05/21/2019** ([PDF](#))

### Academy Forms

- > Declaration of Intent to Complete Degree and/or CAADE-approved Minimum Academic Requirements ([Word](#), [PDF](#))
- > [2020-2021 Applicant Guide to Dietetic Internships PDF format](#) - **updated 10/06/2020**
- > [2020-2021 Applicant Guide to Dietetic Internships XLS format](#) - **updated 10/06/2020**

Please send questions or comments to:

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# DICAS REFERENCE FORM

Please rate the applicant on the qualities you feel you can judge on the grid below. Indicate your perception of the student's readiness to function in a dietetic internship program at this time. Provide comments of ratings and your signature on next page.

Student's Name \_\_\_\_\_ Actual or Expected  
Date of Graduation \_\_\_\_\_

O – Outstanding; MS - More than Satisfactory; SAT – Satisfactory; NI - Needs Improvement, U - unsatisfactory

	O	MS	SAT	NI	U	Unable to Evaluate
<b>Application of Knowledge</b>						
Nutrition Content	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Medical Nutrition Therapy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foodservice Management	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Analytical Skills/Problem Solving</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Conceptual Skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Communication Skills</b>						
Oral	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Interpersonal Skills</b>						
Peers/Co-Workers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teachers/Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Leadership Potential</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Initiative/Motivation</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Punctuality</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Adaptability</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Reaction to Stress</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Perseverance</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Creativity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Organizational Skills</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Works Independently</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Responsibility/Maturity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Overall Potential as a Dietitian</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Relationship to Applicant:    Advisor:     Teacher:     Work Supervisor:     Other:

If Other, please indicate relationship: \_\_\_\_\_

How long have you known applicant? \_\_\_\_\_

How well do you know applicant? \_\_\_\_\_

Do You:                      **Highly Recommend**                      **Recommend**                      **Not Recommend**  
(Check appropriate box.)                      5                       4                       3                       2                       1

# DICAS REFERENCE FORM

**Additional Information:** Use to amplify or add to characteristics rated on previous page. Indicate applicant's strengths and those qualities that require further development. (May use a separate sheet or letter.)

Strengths:

Qualities that Require Further Development:

Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Position \_\_\_\_\_

Place of Employment \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

# MOST COMPETITIVE INTERNSHIP SITES

- [Programs located in CA]
- Programs located in Boston area
- Programs that pay a stipend
- Veterans Administration Programs
  - Must be a US citizen
- US military programs
- Specific emphases:
  - Pediatrics
  - Research
  - Sports nutrition

# RESOURCES

- Careers4RDN.com
  - 2023-2024 DI Open House Listing
- UC Davis Dietetic Internship Application Materials
  - <https://nutrition.ucdavis.edu/academics/dpd/diet-intern-app-mats>
- DICAS
  - <https://dicas.liaisoncas.com/applicant-ux/#/login>



QUESTIONS?